



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Owen Malcolm, Treasurer
Friends for Cliff Stearns
P. O. Box 308
Silver Springs, FL 34489

FEB 04 2003

Identification Number: C00229377

Reference: 30-Day Post-General Election Report (10/17/02-11/25/02)

Dear Mr. Malcolm:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report discloses reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary, you must indicate so in an amendment to this report. Please correct your report to include the missing information. (11 CFR §104.9)

-You have failed to designate SunTrust Bank of North Central Florida as a depository on your Statement of Organization (FEC FORM 1). Commission Regulations require that each political committee disclose the name of its campaign depository or depositories (State banks, Federally chartered depository institutions or depository institutions the depository accounts of which are insured). Please amend (electronically) your Statement of Organization to disclose all committee depositories. (11 CFR § 102.2(a)(1)(vi))

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days